



ARCADIA PUBLIC SCHOOL EXTENDED RETURN TO SCHOOL PLAN

July 2020



The following is the Return to School Plan that was reviewed and approved by the Arcadia Board of Education on July 13, 2020. This document extends the original Return to School Plan by expanding the strategy to include all colors of the Dial as described by the Loup Basin Public Health Department and the Nebraska Department of Health and Human Services. Arcadia Public Schools is proposing to begin the 2020-21 school year at Level Green. The plan is fluid in nature – as is the COVID-19 situation – so changes may be made to the plan, with steps followed or not followed depending on the scenario and/or the advice of the Loup Basin Public Health Department and/or or the Nebraska Department of Education.

Plan Sections	Level Green – Low Risk	Level Yellow – Moderate Risk	Level Orange – Elevated Risk	Level Red - Pandemic
Practicing Prevention	<ul style="list-style-type: none"> • Teach and reinforce good hygiene measures – handwashing, covering coughs/sneezes, social distancing • Provide hand soap and sanitizer with at least 60% alcohol • Post signage in classrooms, hallways, and entrances on how to stop the spread of the virus • Clean/disinfect frequently touched surfaces repeatedly • Allow students and staff to bring hand sanitizer and face coverings from home • Practice social distancing throughout the building to the greatest extent possible • Allow staff to wear face masks or other appropriate PPE as desired • Take steps to ensure all water systems and features are safe and/or turned off • Ensure ventilation systems operate properly and increase the circulation of outside air as much as possible • In addition to regular cleaning, conduct deep cleaning of the school prior to students/staff returning using CDC measures; schedule periodic cleanings during the weekends or 	<ul style="list-style-type: none"> • Teach and reinforce good hygiene measures – handwashing, covering coughs/sneezes, social distancing • Provide hand soap and sanitizer with at least 60% alcohol • Post signage in classrooms, hallways, and entrances on how to stop the spread of the virus • Clean/disinfect frequently touched surfaces repeatedly and shared objects after each use • Allow students and staff to bring hand sanitizer and face coverings from home • Practice social distancing throughout the building to the greatest extent possible • Provide and allow staff to wear face masks or other appropriate PPE as desired • Take steps to ensure all water systems and features are safe and/or turned off • Ensure ventilation systems operate properly and increase the circulation of outside air as much as possible • In addition to regular cleaning, conduct deep cleaning of the school prior to students/staff returning using 	<ul style="list-style-type: none"> • Teach and reinforce good hygiene measures – handwashing, covering coughs/sneezes, social distancing • Provide hand soap and sanitizer with at least 60% alcohol • Post signage in classrooms, hallways, and entrances on how to stop the spread of the virus • Clean/disinfect frequently touched surfaces repeatedly and shared objects after each use • Allow students and staff to bring hand sanitizer and face coverings from home • Practice social distancing throughout the building to the greatest extent possible • Provide and allow staff to wear face masks or other appropriate PPE as desired – face masks may become required depending on the number of local cases • Take steps to ensure all water systems and features are safe and/or turned off • Ensure ventilation systems operate properly and increase the circulation of outside air as much as possible • Conduct deep cleaning of the school using CDC measures on a regular 	<ul style="list-style-type: none"> • Classes are suspended for a length of time determined by NDE and/or the Loup Basin Public Health Department • Via school web site and social media , promote good hygiene measures and social distancing

<p>Practicing Prevention (continued)</p>	<p>school holidays to the extent possible</p>	<p>CDC measures; schedule periodic cleanings during the weekends or school holidays to the extent possible</p>	<p>schedule (multiple times a week); schedule additional cleanings during the weekends or school holidays to the extent possible</p>	
<p>Transporting Students</p>	<ul style="list-style-type: none"> • Provide hand sanitizer for students and route drivers • Route drivers and students will wear face masks due to the space limitations of vehicles – the includes traveling to ALC practices/contests • The first students on the route vehicle will sit in the rear of the vehicle, and will be the last off when arriving at school • After school, the students will have assigned seats so that the last drop-off sits at the rear of the vehicle • Social distancing will be observed to the best of the space constraints of the vehicles • Limit field trips – will only be allowed based on the Directed Health Measure that is in effect at the time of the field trip • Cleaning/disinfecting inside the vehicles after each route or use • Airing out vehicles when not in use 	<ul style="list-style-type: none"> • Provide hand sanitizer for students and route drivers • Route drivers and students will wear face masks due to the space limitations of vehicles – the includes traveling to ALC practices/contests • The first students on the route vehicle will sit in the rear of the vehicle, and will be the last off when arriving at school • After school, the students will have assigned seats so that the last drop-off sits at the rear of the vehicle • Social distancing will be observed to the best of the space constraints of the vehicles • Eliminate field trips • Cleaning/disinfecting inside the vehicles after each route or use • Airing out vehicles when not in use 	<ul style="list-style-type: none"> • Provide hand sanitizer for students and route drivers • Route drivers and students will wear face masks due to the space limitations of vehicles – the includes traveling to ALC practices/contests • The first students on the route vehicle will sit in the rear of the vehicle, and will be the last off when arriving at school • After school, the students will have assigned seats so that the last drop-off sits at the rear of the vehicle • Social distancing will be observed to the best of the space constraints of the vehicles • Eliminate field trips • Cleaning/disinfecting inside the vehicles after each route or use • Airing out vehicles when not in use 	<ul style="list-style-type: none"> • Classes are suspended for a length of time determined by NDE and/or the Loup Basin Public Health Department
<p>Entering School Buildings</p>	<ul style="list-style-type: none"> • Provide hand sanitizer for students, staff, and visitors • Limit unnecessary groupings of students and staff • Post signage in classrooms, hallways, and entrances on how to stop the spread of the virus • Before school, PK-2 will be in the old gym, Gr. 3-6 will be in the new gym • Have a plan for when students or staff feel ill when they come to or while at school • Grades 7-12 will be dismissed at the end of the day at 3:40 p.m. to allow 	<ul style="list-style-type: none"> • Provide hand sanitizer for students, staff, and visitors • Limit unnecessary groupings of students and staff • Post signage in classrooms, hallways, and entrances on how to stop the spread of the virus • Before school, PK-2 will be in the old gym, Gr. 3-6 will be in the new gym • Students that feel ill or are showing symptoms of COVID-19 will be isolated until parents arrive to pick the student up; staff that feel ill or are showing symptoms of COVID-19 	<ul style="list-style-type: none"> • Provide hand sanitizer for students, staff, and visitors • Limit unnecessary groupings of students and staff • Post signage in classrooms, hallways, and entrances on how to stop the spread of the virus • Before school, PK-2 will be in the old gym, Gr. 3-6 will be in the new gym • Students that feel ill or are showing symptoms of COVID-19 will be isolated until parents arrive to pick the student up; staff that feel ill or are showing symptoms of COVID-19 	<ul style="list-style-type: none"> • Classes are suspended for a length of time determined by NDE and/or the Loup Basin Public Health Department

<p>Entering School Buildings (continued)</p>	<p>for the elementary grades to depart and ease the flow out of the building</p> <ul style="list-style-type: none"> • Classroom volunteers will be allowed at their discretion • Will not allow visitors in the building without specific approval from the administration – request the use of face masks 	<p>will leave the building or have transportation arranged for them</p> <ul style="list-style-type: none"> • Grades 7-12 will be dismissed at the end of the day at 3:40 p.m. to allow for the elementary grades to depart and ease the flow out of the building • Classroom volunteers will not be allowed • Will not allow non-essential visitors in the building without specific approval from the administration – require the use of face masks 	<p>will leave the building or have transportation arranged for them</p> <ul style="list-style-type: none"> • Grades 7-12 will be dismissed at the end of the day at 3:40 p.m. to allow for the elementary grades to depart and ease the flow out of the building • Classroom volunteers will not be allowed • Non-essential visitors will not be allowed in the building under any circumstances 	
<p>Serving Meals</p>	<ul style="list-style-type: none"> • Provide hand sanitizer for students and staff • There will be no salad bar until the Directed Health Measure allows • All classes will be dismissed on a schedule so that social distancing can be observed while waiting in line • Elementary lunch will be broken into two groups: Gr. PK-2 and Gr. 3-6 • Elementary students will be seated staggered with no more than 6 students at a table • Secondary students will have lunch period extended by 10 minutes to prevent lines and encourage social distancing • Secondary students will seat no more than 6 students at each table while eating lunch • Social distancing will be observed when all students clean their tray after eating and as they remain seated until released from lunch 	<ul style="list-style-type: none"> • Provide hand sanitizer for students and staff • There will be no salad bar until the Directed Health Measure allows • All classes will be dismissed on a schedule so that social distancing can be observed while waiting in line • Elementary lunch will be broken into two groups: Gr. PK-2 and Gr. 3-6 • Elementary students will be seated staggered with no more than 6 students at a table • Secondary students will have lunch period extended by 10 minutes to prevent lines and encourage social distancing • Secondary students will seat no more than 6 students at each table while eating lunch • Social distancing will be observed when all students clean their tray after eating and as they remain seated until released from lunch 	<ul style="list-style-type: none"> • Provide hand sanitizer for students and staff • There will be no salad bar until the Directed Health Measure allows • All classes will be dismissed on a schedule so that social distancing can be observed while waiting in line • Elementary lunch will be broken into two groups: Gr. PK-2 and Gr. 3-6 • Elementary students will eat in their classrooms • Secondary students will have lunch period extended by 10 minutes to prevent lines and encourage social distancing • Secondary students will eat in their assigned classrooms • Social distancing will be observed when all students clean their tray after eating and as they remain seated until released from lunch 	<ul style="list-style-type: none"> • Classes are suspended for a length of time determined by NDE and/or the Loup Basin Public Health Department
<p>Transitioning</p>	<ul style="list-style-type: none"> • Social distancing will be observed when elementary students move to art, music, p.e., lunch, recess, etc. • The west stairway will be used for going upstairs, while the east stairway will be used for going downstairs 	<ul style="list-style-type: none"> • Social distancing will be observed when elementary students move to art, music, p.e., lunch, recess, etc. • The west stairway will be used for going upstairs, while the east stairway will be used for going downstairs 	<ul style="list-style-type: none"> • Social distancing will be observed when elementary students move to art, music, p.e., lunch, recess, etc. • The west stairway will be used for going upstairs, while the east stairway will be used for going downstairs 	<ul style="list-style-type: none"> • Classes are suspended for a length of time determined by NDE and/or the Loup Basin Public Health Department

<p>Transitioning (continued)</p>	<ul style="list-style-type: none"> • Hallway traffic will remain to the right side of the hallway • Gr. 7-12 will not be allowed to congregate at their lockers • Cleaning/disinfecting of frequently touched surfaces will be conducted repeatedly 	<ul style="list-style-type: none"> • Hallway traffic will remain to the right side of the hallway • Gr. 7-12 will not be allowed to congregate at their lockers • Within reason, students in grades 7-12 will be allowed additional time in between classes • Cleaning/disinfecting of frequently touched surfaces will be conducted repeatedly 	<ul style="list-style-type: none"> • Hallway traffic will remain to the right side of the hallway • Gr. 7-12 will not be allowed to congregate at their lockers • Within reason, students in grades 7-12 will be allowed additional time in between classes • Cleaning/disinfecting of frequently touched surfaces will be conducted repeatedly 	
<p>Conducting Large Group Gatherings</p>	<ul style="list-style-type: none"> • Provide hand sanitizer for students, staff, and visitors • Limit unnecessary congregations of students, staff, and visitors • Elementary recesses will be split with one group at the playground equipment and the other on the field; groups will be Gr. PK-2 and Gr. 3-6 • Follow the Directed Health Measure that is in place at the time – capacity limits will be followed for athletic contests 	<ul style="list-style-type: none"> • Provide hand sanitizer for students, staff, and visitors • Limit unnecessary congregations of students, staff, and visitors • Elementary recesses will be split with one group at the playground equipment and the other on the field; groups will be Gr. PK-2 and Gr. 3-6 • Follow the Directed Health Measure that is in place at the time – capacity limits will be followed for athletic contests 	<ul style="list-style-type: none"> • Provide hand sanitizer for students, staff, and visitors • Large group gatherings (e.g., assemblies, speakers, programs) will not be scheduled • Elementary recesses will be split with one group at the playground equipment and the other on the field; groups will be Gr. PK-2 and Gr. 3-6 • Follow the Directed Health Measure that is in place at the time – capacity limits will be followed for athletic contests 	<ul style="list-style-type: none"> • Classes are suspended for a length of time determined by NDE and/or the Loup Basin Public Health Department
<p>Supporting Teaching and Learning</p>	<ul style="list-style-type: none"> • Provide hand sanitizer for students and staff • Conduct thorough cleaning of classrooms each day, and high-touch surfaces repeatedly during the day • Elementary teachers will need to wipe down their classrooms at least at the end of the day • Secondary teachers will have their students wipe down the classroom at the end of each period • District testing will be administered early (before 9/15/20) to assess student status • Allow teachers to meet and discuss students' status 	<ul style="list-style-type: none"> • Provide hand sanitizer for students and staff • Conduct thorough cleaning of classrooms each day, and high-touch surfaces repeatedly during the day • Elementary teachers will need to wipe down their classrooms at least at the end of the day • Secondary teachers will have their students wipe down the classroom at the end of each period • District testing will be administered early (before 9/15/20) to assess student status • Allow teachers to meet and discuss students' status 	<ul style="list-style-type: none"> • Provide hand sanitizer for students and staff • Conduct thorough cleaning of classrooms each day, and high-touch surfaces repeatedly during the day • Elementary teachers will need to wipe down their classroom's multiple times each day • Secondary teachers will have their students wipe down the classroom at the end of each period • District testing will be administered early (before 9/15/20) to assess student status • Allow teachers to meet and discuss students' status 	<ul style="list-style-type: none"> • Classes are suspended for a length of time determined by NDE and/or the Loup Basin Public Health Department • Via social media, promote good hygiene measures and social distancing • Classes are conducted via on-line resources • All students are allowed to take their 1:1 technology home for use in their classes • A plan for the on-line classes will be distributed within three (3) days of classes being suspended; the plan will include lesson delivery, grading, attendance, and other information that is needed

<p>Supporting Teaching and Learning (continued)</p>	<ul style="list-style-type: none"> • Meet with students to discuss mental health concerning COVID-19 – this will be an emphasis • Prepare for potential future change of Plan Level • Provide additional academic support to at-risk students, students with disabilities, other students as struggling • Address learning loss through OdysseyWare, other on-line resources, or before/after school programs • Provide professional development opportunities for teachers to better utilize remote or on-line learning 	<ul style="list-style-type: none"> • Meet with students to discuss mental health concerning COVID-19 – this will be an emphasis • Prepare for potential future change of Plan Level • Provide additional academic support to at-risk students, students with disabilities, other students as struggling • Address learning loss through OdysseyWare, other on-line resources, or before/after school programs • Provide professional development opportunities for teachers to better utilize remote or on-line learning 	<ul style="list-style-type: none"> • Meet with students to discuss mental health concerning COVID-19 – this will be an emphasis • Prepare for potential future change of Plan Level; develop plan(s) for the potential suspension of classes and for varying lengths of suspension • Allow families that choose, to have their students complete their coursework virtually • Provide additional academic support to at-risk students, students with disabilities, other students as struggling • Address learning loss through OdysseyWare, other on-line resources, or before/after school programs • Provide professional development opportunities for teachers to better utilize remote or on-line learning 	<ul style="list-style-type: none"> • Weekly staff meetings will be held on-line to discuss student adherence to the on-line learning plan, staff development as applicable, and other information as necessary • Classified employees will be required to perform duties as necessary in accordance to the class suspension requirements
<p>Protecting Vulnerable Populations</p>	<ul style="list-style-type: none"> • Provide hand sanitizer for students and staff • Provide PPE to vulnerable students or staff if desired • Emphasize and promote for students or staff not feeling well or showing symptoms of COVID-19 to stay home and contact their medical professional • Allow verified vulnerable students to complete their coursework virtually • Establish a point of contact with the Loup Basin Public Health Department 	<ul style="list-style-type: none"> • Provide hand sanitizer for students and staff • Provide PPE to vulnerable students or staff if desired • Require students or staff not feeling well or showing symptoms of COVID-19 to stay home and contact their medical professional • Allow verified vulnerable students to complete their coursework virtually • Establish a point of contact with the Loup Basin Public Health Department 	<ul style="list-style-type: none"> • Provide hand sanitizer for students and staff • Provide PPE to vulnerable students or staff if desired • Masks or other PPE may be required based upon the numbers of local cases • Require students or staff not feeling well or showing symptoms of COVID-19 to stay home and contact their medical professional • Allow verified vulnerable students to complete their coursework virtually • Allow verified vulnerable staff to teach remotely from their home • The point of contact with the Loup Basin Public Health Department will have regular communication with the department 	<ul style="list-style-type: none"> • Classes are suspended for a length of time determined by NDE and/or the Loup Basin Public Health Department

When a Child, Staff Member, or Visitor Becomes Sick at School

- Identify an isolation room or area to separate anyone who exhibits COVID-like symptoms
- The school nurse will train school staff how to deal with anyone exhibiting COVID-like symptoms
- Procedure to safely transport anyone who is sick home or to a healthcare facility – family will be responsible
- Close off areas used by a sick person and wait 24-hours before cleaning/disinfecting
- Advise those who are sick to remain home until released by the Loup Basin Public Health Department
- When someone has had a fever (100 or higher), we are asking that they remain out of school for a minimum of twenty-fours and/or having no fever without medicinal intervention
- The rule of thumb is an infected person being 6 feet from another person for 15 minutes, then that second person would need to quarantine – that is a total of 15 minutes throughout the day, not 15 minutes at one time
- Notify Loup Basin Public Health Department, staff, and families immediately of a possible case, while maintaining confidentiality consistent with ADA, HiPPA, FERPA

- Identify an isolation room or area to separate anyone who exhibits COVID-like symptoms
- The school nurse will train school staff how to deal with anyone exhibiting COVID-like symptoms
- Procedure to safely transport anyone who is sick home or to a healthcare facility – family will be responsible
- Prepare for possible school suspension until cleared by the Loup Basin Public Health Department
- All decisions on quarantines, school schedule/operations, or suspension of classes would be determined on a case-by-case basis
- Close off areas used by a sick person and wait 24-hours before cleaning/disinfecting
- Advise those who are sick to remain home until released by the Loup Basin Public Health Department
- When someone has had a fever (100 or higher), we are asking that they remain out of school for three (3) days and have gone 24 hours without a fever with no medicinal intervention
- The rule of thumb is an infected person being 6 feet from another person for 15 minutes, then that second person would need to quarantine – that is a total of 15 minutes throughout the day, not 15 minutes at one time
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